



GONNA INSTITUTE OF INFORMATION TECHNOLOGY & SCIENCES
(Approved by AICTE, New Delhi, Affiliated to JNTUK, KAKINADA)
Gonnavanipalem, Aganampudi, Visakhapatnam – 530 053

**LIST OF PROFESSIONAL DEVELOPMENT PROGRAMS/ADMINISTRATIVE
TRAINING PROGRAM**

A.Y : 2021-2022

S. No	Name of the Program	Date (DD/MM/YYYY)	No. of Participants
1	A one-week FDP on “Writing a Review paper with good Methodology”	13/06/2022 to 17/06/2022	54
2	A one-week FDP on “Image Processing using python”	07/03/2022 to 12/03/2022	64
3	A one-week FDP on “Effective communication and interpersonal skills”	25/10/2021 to 30/10/2021	46
4	A one-day training program on “Office document filings”	15/09/2021 to 15/09/2021	14

PRINCIPAL

Principal
**GONNA INSTITUTE OF INFORMATION
TECHNOLOGY & SCIENCES**
Gonnavanipalem, Aganampudi,
VISA KHAPATNAM-530 053



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6.3.3 Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the A. Y. 2021-22

SI. No	Name of the Participant	Designation	Title of the FDP/MDP/ Professional Development/ Administrative Training Program	Date (From-to) (DD-MM-YY)
1	Mr.VENKATA PRASAD ANUPOJU	ASST PROFESSOR	A One-week FDP on "Writing a Review Paper with Good Methodology"	13/06/2022 to 17/06/2022
2	Ms.PALLA PARAMESWARI	ASST PROFESSOR	A One-week FDP on "Writing a Review Paper with Good Methodology"	13/06/2022 to 17/06/2022
3	Mr.MANOJ KUMAR SARAGADAM	ASST PROFESSOR	A One-week FDP on "Writing a Review Paper with Good Methodology"	13/06/2022 to 17/06/2022
4	Ms.DHANA LAKSHMI GUMMADI	ASST PROFESSOR	A One-week FDP on "Writing a Review Paper with Good Methodology"	13/06/2022 to 17/06/2022
5	Mr.MANIKANTA VASAMSETTI	ASST PROFESSOR	A One-week FDP on "Writing a Review Paper with Good Methodology"	13/06/2022 to 17/06/2022
6	Mrs.MATHURTHI VASANTHA	ASST PROFESSOR	A One-week FDP on "Writing a Review Paper with Good Methodology"	13/06/2022 to 17/06/2022
7	Mr.V.SATYANARAYANA MURTHY	ASST PROFESSOR	A One-week FDP on "Writing a Review Paper with Good Methodology"	13/06/2022 to 17/06/2022

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8	Ms.JYOTHI TALLAPALLI	ASST PROFESSOR	A One-week FDP on “Writing a Review Paper with Good Methodology”	13/06/2022 to 17/06/2022
9	Ms.YERIPILLI DEVI	ASST PROFESSOR	A One-week FDP on “Writing a Review Paper with Good Methodology”	13/06/2022 to 17/06/2022
10	Ms.VENKATA SATYA PRATHYUSHA RYALI	ASST PROFESSOR	A One-week FDP on “Writing a Review Paper with Good Methodology”	13/06/2022 to 17/06/2022
11	Ms.D.RAM NALINI DEVI	ASST PROFESSOR	A One-week FDP on “Writing a Review Paper with Good Methodology”	13/06/2022 to 17/06/2022
12	Mr.SIVA SATYANARAYANA ARUGULA	ASST PROFESSOR	A One-week FDP on “Writing a Review Paper with Good Methodology”	13/06/2022 to 17/06/2022
13	Mr.KISHORE CHINNI	ASST PROFESSOR	A One-week FDP on “Writing a Review Paper with Good Methodology”	13/06/2022 to 17/06/2022
14	Mr.VENKAT AMANKUMAR GOLUSUPUDI	ASST PROFESSOR	A One-week FDP on “Writing a Review Paper with Good Methodology”	13/06/2022 to 17/06/2022
15	Ms.TRIVENI SURISSETTY	ASST PROFESSOR	A One-week FDP on “Writing a Review Paper with Good Methodology”	13/06/2022 to 17/06/2022
16	Dr.K.K.SHARMA	ASSOCIATE PROFESSOR	A One-week FDP on “Writing a Review Paper with Good Methodology”	13/06/2022 to 17/06/2022



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17	Mr.RAMANA SURADA	ASST PROFESSOR	A One-week FDP on “Writing a Review Paper with Good Methodology”	13/06/2022 to 17/06/2022
18	Mrs.SABITA DASYAM	ASST PROFESSOR	A One-week FDP on “Writing a Review Paper with Good Methodology”	13/06/2022 to 17/06/2022
19	Mr.DEMUDUBABU POTALA	ASST PROFESSOR	A One-week FDP on “Writing a Review Paper with Good Methodology”	13/06/2022 to 17/06/2022
20	Mr.VENKATA RAJA BORRA	ASST PROFESSOR	A One-week FDP on “Writing a Review Paper with Good Methodology”	13/06/2022 to 17/06/2022
21	Ms.K.V.S.VEERABHA DRAMMA	ASST PROFESSOR	A One-week FDP on “Writing a Review Paper with Good Methodology”	13/06/2022 to 17/06/2022
22	MR.K.LAXMANARAO	ASST PROFESSOR	A One-week FDP on “Writing a Review Paper with Good Methodology”	13/06/2022 to 17/06/2022
23	Mr.BODDEDA OM NAMAHSIVAYA	ASSOCIATE PROFESSOR	A One-week FDP on “Writing a Review Paper with Good Methodology”	13/06/2022 to 17/06/2022
24	Mr.DAMODHARAO SALADI	ASST PROFESSOR	A One-week FDP on “Image Processing Using Python”	07/03/2022 to 12/03/2022
25	Mr.PRAVEEN KARANAM	ASST PROFESSOR	A One-week FDP on “Image Processing Using Python”	07/03/2022 to 12/03/2022
26	Ms.SANDHYA SREE GEDELA	ASST PROFESSOR	A One-week FDP on “Image Processing Using Python”	07/03/2022 to 12/03/2022



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27	Ms.NIRMALA NETHALA	ASST PROFESSOR	A One-week FDP on “Image Processing Using Python”	07/03/2022 to 12/03/2022
28	Ms.PILLA KUSUMA	ASST PROFESSOR	A One-week FDP on “Image Processing Using Python”	07/03/2022 to 12/03/2022
29	Ms.BHARANIKANA GOWTHAMI	ASST PROFESSOR	A One-week FDP on “Image Processing Using Python”	07/03/2022 to 12/03/2022
30	Mrs.SRI HEMALATHA MATTHI	ASST PROFESSOR	A One-week FDP on “Image Processing Using Python”	07/03/2022 to 12/03/2022
31	Mrs.BHAVANI KILARI	ASST PROFESSOR	A One-week FDP on “Image Processing Using Python”	07/03/2022 to 12/03/2022
32	Mrs.KANTHI KINNERA KOMBATHULA	ASST PROFESSOR	A One-week FDP on “Image Processing Using Python”	07/03/2022 to 12/03/2022
33	Ms.BOBBARADA VIJAYA LAKSHMI	ASST PROFESSOR	A One-week FDP on “Image Processing Using Python”	07/03/2022 to 12/03/2022
34	Ms.LAVANYA POLAMARASETTY	ASST PROFESSOR	A One-week FDP on “Image Processing Using Python”	07/03/2022 to 12/03/2022
35	Mrs.POOJITHA KOSURU	ASST PROFESSOR	A One-week FDP on “Image Processing Using Python”	07/03/2022 to 12/03/2022
36	Ms.SRIDEVI PODILAPU	ASST PROFESSOR	A One-week FDP on “Image Processing Using Python”	07/03/2022 to 12/03/2022



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37	Ms.PULAPALLI SUCHETHA	ASST PROFESSOR	A One-week FDP on “Image Processing Using Python”	07/03/2022 to 12/03/2022
38	Ms.YERRA SADHANA SREE	ASST PROFESSOR	A One-week FDP on “Image Processing Using Python”	07/03/2022 to 12/03/2022
39	Mrs.SHARMILA MORTHA	ASST PROFESSOR	A One-week FDP on “Image Processing Using Python”	07/03/2022 to 12/03/2022
40	Mrs.S.SARASWATHI	ASST PROFESSOR	A One-week FDP on “Image Processing Using Python”	07/03/2022 to 12/03/2022
41	Ms.SONAL BINANATH BHIDE	ASST PROFESSOR	A One-week FDP on “Image Processing Using Python”	07/03/2022 to 12/03/2022
42	Ms.SAHITHI KANDADAI	ASST PROFESSOR	A One-week FDP on “Image Processing Using Python”	07/03/2022 to 12/03/2022
43	Ms.REKHA GOLLA	ASST PROFESSOR	A One-week FDP on “Image Processing Using Python”	07/03/2022 to 12/03/2022
44	Mr.NAGABHUSHNA TERLI	ASST PROFESSOR	A One-week FDP on “Image Processing Using Python”	07/03/2022 to 12/03/2022
45	Mr.CHARAN PENTAKOTA	ASST PROFESSOR	A One-week FDP on “Image Processing Using Python”	07/03/2022 to 12/03/2022
46	Mr.SEKHAR SENAPATHI	ASST PROFESSOR	A One-week FDP on “Effective Communication and Interpersonal Skills”	25/10/2021 to 30/10/2021



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47	Mrs.NARIMBILLI HIMABINDU	ASST PROFESSOR	A One-week FDP on “Effective Communication and Interpersonal Skills”	25/10/2021 to 30/10/2021
48	Mr.SATISH KAKINADA	ASST PROFESSOR	A One-week FDP on “Effective Communication and Interpersonal Skills”	25/10/2021 to 30/10/2021
49	Ms.LAVANYA PANCHADARLA	ASST PROFESSOR	A One-week FDP on “Effective Communication and Interpersonal Skills”	25/10/2021 to 30/10/2021
50	Mrs.BHARATHI CHARMATHI	ASST PROFESSOR	A One-week FDP on “Effective Communication and Interpersonal Skills”	25/10/2021 to 30/10/2021
51	Mr.VENKATA GANESH KARRI	ASST PROFESSOR	A One-week FDP on “Effective Communication and Interpersonal Skills”	25/10/2021 to 30/10/2021
52	Mr.VENKATA SIVA PRASAD KURAMDAS	ASST PROFESSOR	A One-week FDP on “Effective Communication and Interpersonal Skills”	25/10/2021 to 30/10/2021
53	Mr.G.SIVA SAI RAM	ASST PROFESSOR	A One-week FDP on “Effective Communication and Interpersonal Skills”	25/10/2021 to 30/10/2021
54	Ms.RAMANAMMA PEETHALA	ASST PROFESSOR	A One-week FDP on “Effective Communication and Interpersonal Skills”	25/10/2021 to 30/10/2021
55	Mr.HARI SINGH KSHATRI	PROFESSOR	A One-week FDP on “Effective Communication and Interpersonal Skills”	25/10/2021 to 30/10/2021



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56	Mr.SURESH YALAMANCHILI	ASST PROFESSOR	A One-week FDP on “Effective Communication and Interpersonal Skills”	25/10/2021 to 30/10/2021
57	Mrs.BHAVANI SENAPATHI	ASST PROFESSOR	A One-week FDP on “Effective Communication and Interpersonal Skills”	25/10/2021 to 30/10/2021
58	Mrs.JYOTHSNA ANNE	ASST PROFESSOR	A One-week FDP on “Effective Communication and Interpersonal Skills”	25/10/2021 to 30/10/2021
59	Mr.NAGARAJU MAJJI	ASST PROFESSOR	A One-week FDP on “Effective Communication and Interpersonal Skills”	25/10/2021 to 30/10/2021
60	Mr.SAMEER KOTHAPALLI	ASST PROFESSOR	A One-week FDP on “Effective Communication and Interpersonal Skills”	25/10/2021 to 30/10/2021
61	Mrs.PARVATHI INDURI	ASST PROFESSOR	A One-week FDP on “Effective Communication and Interpersonal Skills”	25/10/2021 to 30/10/2021
62	Mr.RAGHURAM DASARI	ASST PROFESSOR	A One-week FDP on “Effective Communication and Interpersonal Skills”	25/10/2021 to 30/10/2021
63	Mr.NAVEEN VASAM	ASST PROFESSOR	A One-week FDP on “Effective Communication and Interpersonal Skills”	25/10/2021 to 30/10/2021
64	Ms.NARA DIVYA	ASST PROFESSOR	A One-week FDP on “Effective Communication and Interpersonal Skills”	25/10/2021 to 30/10/2021

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65	Mr.R V L VENKATA SRINU	ASST PROFESSOR	A One-week FDP on “Effective Communication and Interpersonal Skills”	25/10/2021 to 30/10/2021
66	Mr.SRIHARI MOKA	ASST PROFESSOR	A One-week FDP on “Effective Communication and Interpersonal Skills”	25/10/2021 to 30/10/2021
67	Mrs.SWATI RAJ	ASST PROFESSOR	A One-week FDP on “Effective Communication and Interpersonal Skills”	25/10/2021 to 30/10/2021
68	Mr.SANTHOSH LAVETI	ASST PROFESSOR	A One-week FDP on “Effective Communication and Interpersonal Skills”	25/10/2021 to 30/10/2021
69	S.SINIVASA RAO	ACCOUNTS OFFICER	A One-Day training program on “Office Document Filings”	16/09/2021 to 16/09/2021
70	P.VIJAYASANTOSH	OFFICE SUPERINTENDENT	A One-Day training program on “Office Document Filings	16/09/2021 to 16/09/2021
71	K.DATTAREYULU	SENIOR ASSISTANT	A One-Day training program on “Office Document Filings	16/09/2021 to 16/09/2021
72	K.K.SARMA	ADMINISTRATIVE OFFICER	A One-Day training program on “Office Document Filings	16/09/2021 to 16/09/2021
73	V.RAMDEV	OFFICE ASSISTANT	A One-Day training program on “Office Document Filings	16/09/2021 to 16/09/2021
74	G.SRIRAMMURTHY	LIBRARIAN	A One-Day training program on “Office Document Filings	16/09/2021 to 16/09/2021
75	G.RAJU	OFFICE ASSISTANT	A One-Day training program on “Office Document Filings	16/09/2021 to 16/09/2021
76	MAVURI LAVANYA	LAB TECHNICIAN	A One-Day training program on “Office Document Filings	16/09/2021 to 16/09/2021



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77	M.APPA RAO	LAB TECHNICIAN	A One-Day training program on “Office Document Filings	16/09/2021 to 16/09/2021
78	N.SRIRAMACHANDR A MURTHY	LAB TECHNICIAN	A One-Day training program on “Office Document Filings	16/09/2021 to 16/09/2021
79	S.YUGENDRA	LAB TECHNICIAN	A One-Day training program on “Office Document Filings	16/09/2021 to 16/09/2021
80	P.BINDU	LAB TECHNICIAN	A One-Day training program on “Office Document Filings	16/09/2021 to 16/09/2021
81	M.VENKAATESH	SYSTEM ADMIN	A One-Day training program on “Office Document Filings	16/09/2021 to 16/09/2021
82	T.VENKATA APPA RAO	ELECTRICIAN	A One-Day training program on “Office Document Filings	16/09/2021 to 16/09/2021
83	K.SATISH	LAB TECHNICIAN	A One-Day training program on “Office Document Filings	16/09/2021 to 16/09/2021
84	A.N.V.S.S.R. SYAMALA RAO	LIBRARY	A One-Day training program on “Office Document Filings	16/09/2021 to 16/09/2021

PRINCIPAL

Principal

**GONNA INSTITUTE OF INFORMATION
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6th June 2022


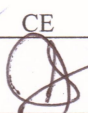
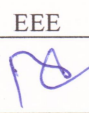
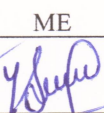
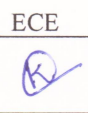
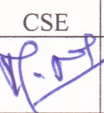
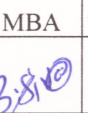




CIRCULAR

This is to inform that the Department of MBA is organizing “A One Week FDP on Writing a Review Paper with Good Methodology” which will be held from 13.06.2022 to 17.06.2022. So, all the teaching faculty are requested to attend this program given in the prescribed schedule and make it a grand success.

Venue : Room no:G-24.


PRINCIPAL

Copy to:
All Staff Members – For Circulation
All Notice Board

IQAC	Signature Of All HODs							TPO	AO	Library
	CE 	EEE 	ME 	ECE 	CSE 	MBA 	BS&H 			

PROGRAM COMMITTEE

Chief Patron

Mr. G. Hemchand Naidu

Secretary, GIITS

Patron

Dr. P.S.N Murty

Principal, GIITS

Convenor

Dr.B.Omnamahsivaya

HOD, MBA, GIITS

Coordinator

Smt. De borah patelli

Asst.Prof, MBA, GIITS.

-: Advisory Committee :-

Mrs.Parvathi Induri

HOD, BS&H, GIITS.

Mr. Y.Suresh

HOD, Mech, GIITS.

Mrs.Bharathi Charmathi

Asst.Prof, EEE, GIITS.

Address for Communication

Smt. Deborah patelli

Asst.Prof, MBA, GIITS.

Email: deborahgrace@gmail.com

Contact Number : 8919271902

REGISTRATION FORM

Name:

Date of Birth:

Designation:

Institution:

Address for communication

.....
.....
.....

Mobile:

Email:

Signature

Registration fee:

- Registration fee for outside faculty is Rs.500.
- Registration free for in-house faculty.

Important Dates:

- Last date to Registration: 10th June 2022.
- Program Dates: 13th June - 17th June 2022.

*A One Week Faculty Development Program
on*

WRITING A REVIEW PAPER WITH GOOD METHODOLOGY

13th June - 17th June, 2022



**Organized by
Department of MBA**

Research Methodology

**GONNA INSTITUTE OF INFORMATION
TECHNOLOGY AND SCIENCES**

Approved by AICTE & Affiliated to JNTU-Kakinada,
Gonnavanipalem, Aganampudi, Visakhapatnam-530053,
A.P-INDIA

ABOUT COLLEGE

The Gonna Institute Of Information Technology And Sciences (GIITS), a pioneering educational organization, was established in 2009 under the direction of Sri. G. B. Naidu (late), with the aim of giving students access to high-quality education and the requisite infrastructure. It is located in Visakhapatnam, which is one of the cities in Andhra Pradesh with the fastest population increase. The college, with its multicultural and active community of over 1000 students, provides a variety of courses in the engineering stream, including graduate-level courses in Civil, EEE, Mech, ECE and CSE as well as MBA and M. Tech at the postgraduate level. Since its inception, the organization has worked tirelessly to support the development of great managers, technocrats, and professionals from all over the world in order to give the Indian industry access to cutting-edge information and awareness. The institute is endowed with informed teachers who are highly qualified, as well as cutting-edge facilities. GIITS offers a range of exciting environments for intellectual development, free-thinking, and personal growth in order to challenge its students and give them the information, understanding, attitudes, and practical experiences they need to assume social duties.

ABOUT MBA DEPARTMENT:

The Department of Management Studies was established in the year 2019 with an objective of producing Young Management Executives with global standards. The MBA programme is a 2-year (4 semesters) full time Master Degree programme in Business Administration. While the first year is devoted to foundational course, the second year would enable the students to gain a depth knowledge in different areas and specialize in elective fields like Finance, HR, Marketing, Operations, and Logistics.

OVERVIEW OF THE FDP

Research is a very important aspect in higher education field. To do quality of research work is a challenging task. It needs proper knowledge and proper understanding of research methodology. This program will be beneficial to all the teaching staff.

OBJECTIVES OF THE FDP

Gonna Institute of information technology and sciences had successfully organized A One week Faculty Development Program on Writing a Review Paper with Good Methodology. Research is a very important aspect in higher education field. The main objective of this program is to provide information about the steps to be considered while writing a review paper. This program provides knowledge about different methods that a researcher uses to write a review paper. Techniques used to identify the relevant paper and formatting styles of writing a paper and issues arose from using an existing material.

TOPICS TO BE COVERED

- Stages of research: define the research problem & literature review
- Techniques in identifying the relevant papers.
- Technical aspects about style/formatting used while writing a review paper.
- Issue of using the copyright material content.
- Possible reasons for rejection of review paper.

RESOURCE PERSONS

Dr. B. Prasad rao

Assoc professor

Sri Sivani College of Engineering

Dr. B. Omnamasivaya

HOD, MBA, GIITS

Smt. Deborah patelli

Asst. Prof, MBA, GIITS.

ORGANIZING COMMITTEE

Dr. P.S.N Murty

Principal, GIITS

Dr. B. Omnamahshivaya

HOD, MBA, GIITS

Smt. D. Sabita

Asst. Prof, MBA, GIITS.

Mr. Ch. Kishore

Asst. Prof, MBA, GIITS.

Mr. L. Santosh

Asst. Prof, MBA, GIITS.





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PROGRAM SCHEDULE

Title of FDP: A one-week FDP on Writing a Review Paper with Good Methodology

DAY/ TIME	10:00 to 11:30 (FN) (TOPIC)	11:30 to 11:45	11:45 to 1:00 (TOPIC)	1:00 to 2:00	2:00 to 4:00 (AN) (TOPIC)
DAY 1 13/06/2022	Inaugural session	T E A B R E A K	<u>Dr. B. Prasadrao</u> Methodology of writing a review paper introduction	L U N C H	First two stages of research Defining a research problem Literature review
DAY 2 14/06/2022	Literature review methods Targeted search, Search strategy		Literature review Organizing the literature		Review on Literature review methods by Dr. B. Prasadrao
DAY 3 15/06/2022	Techniques for identifying the relevant papers		Graphical Abstract Abstract, conclusion		Review on Techniques for identifying the relevant papers
DAY 4 16/06/2022	<u>Dr. B. Omnamasivaya</u> Technical aspects about style/formatting		Use of numbering and alphabetical system in main text		Review on Technical aspects about style/formatting
DAY 5 17/06/2022	<u>Smt. Deborah patteli</u> Issue of Reusing the Copyright Material		Review on Issue of Reusing the Copyright Material		Valedictory session

Program Coordinator



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List of Participants

Name of the Programme : A one week FDP on Writing a Review Paper with Good Methodology.
Date : 13.06.2022 to 17.06.2022. A.Y: 2021-2022

S.NO	Name of the Faculty	Designation	College Name	Day1	Day 2	Day 3	Day 4	Day 5
1.	A.Venkata Prasada	ASST Profe	GIITS	Prasada	Prasada	Prasada	Prasada	Prasada
2.	V. Manikanta	ASST profe	SSCE	Manikanta	Manikanta	Manikanta	Manikanta	Manikanta
3.	A. Krunthi	Ant. prof	SSEE	AK	AK	AK	AK	AK
4.	L. Sai Sankara Dewshi	ASST. Profess	SSCE	Sai	Sai	Sai	Sai	Sai
5.	M. VARSANTHA	Ant. prof	GIITS	M	M	M	M	M
6.	P. Demudu Babu	Ant. prof	GIITS	P	P	P	P	P
7.	R. Rammohan Reddy	ASST. prof.	Trinity	R	R	R	R	R
8.	B. Srinivasa Murthy	Ant. prof	SSCE	B	B	B	B	B
9.	Y. Devi	ASST. Prof.	GIITS	Devi	Devi	Devi	Devi	Devi
10.	R.V.S. PRATHYUSHA	Ant. prof	GIITS	R	R	R	R	R
11.	D. Satish Kumar	Ant. Prof	WISSR	Satish	Satish	Satish	Satish	Satish
12.	Lakshmi Choudary	ant. prof	SSCE	L	L	L	L	L
13.	D. Ramanabhimoni Devi	ant. prof	GIITS	D	D	D	D	D
14.	A.S. Satyanarayana	Ant. prof	GIITS	A	A	A	A	A
15.	G. parasuramu	Ant. prof	SSCE	G	G	G	G	G



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S.NO	Name of the Faculty	Designation	College Name	Day1	Day 2	Day 3	Day 4	Day 5
16	CH. Kishore	ASST. PROFES	GIITS	CH. Kishore	CH. Kishore	CH. Kishore	CH. Kishore	CH. Kishore
17	Dr. G. Tulsi Chandrasekhar	Asso. prof	SSCE	T	T	T	T	T
18	S. Lakshmanaraju	ASST. Prof	SSCE	L	L	L	L	L
19.	G.V. Arunkumar	ASST. profs	GIITS	G. Arunkumar	G. Arunkumar	G. Arunkumar	G. Arunkumar	G. Arunkumar
20	S. Triveni	Asst. Prof	GIITS	S. Triveni	S. Triveni	S. Triveni	S. Triveni	S. Triveni
21	P. Sai Jyothi	Asst. Prof.	CEC	Jyothi	Jyothi	Jyothi	Jyothi	Jyothi
22.	S. Siva Sankar	Asst. Prof.	CEC	Siva	Siva	Siva	Siva	Siva
23	S. Ramana	ASST. prof	GIITS	R	R	R	R	R
24.	B. Venkata Raja	ASST. prof	GIITS	Venkata Raja	Venkata Raja	Venkata Raja	Venkata Raja	Venkata Raja
25.	S.V.N. Sunil Kumar	Asst. Prof.	SSCE	Sunil	Sunil	Sunil	Sunil	Sunil
26.	T. Vanitha	Asst. prof.	Trinity	V	V	V	V	V
27	Sh. Kalleimulla	Asst. prof	NCET	K	K	K	K	K
28	K.V.S. Veerabhadraamma	Ast. prof	GIITS	KVS	KVS	KVS	KVS	KVS
29	K. Lakshmanarao	Ast. Prof	GIITS	K. Laksh	K. Laksh	K. Laksh	K. Laksh	K. Laksh
30	Dr. B. Arun Prasad	Assoc. prof	GIITS	B. Arun	B. Arun	B. Arun	B. Arun	B. Arun
31	K. Palli Kumar	Asst. Prof	SSCE	K. Palli	K. Palli	K. Palli	K. Palli	K. Palli
32	D. Sabitha	Asst. Prof	GIITS	Sabi	Sabi	Sabi	Sabi	Sabi
33.	Shaik Abdul.	Asst. Prof.	NCET	Shaik	Shaik	Shaik	Shaik	Shaik
34.	J. Karthikeyan	Asst. Prof	SITE	J	J	J	J	J

Deborah



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S.NO	Name of the Faculty	Designation	College Name	Day1	Day 2	Day 3	Day 4	Day 5
35	G. Chandakalini	Asst Prof	GIIT	G	G	G	G	G
36	S. Manojkumar	Asst Prof	GIIT	S	S	S	S	S
37	R. Narendra Kumar	Ass. professor	SITE	R.N.K	R.N.K	R.N.K	R.N.K	R.N.K
38	P. Priyanka	Ass. professor	NRIT	P.Priyanka	P.Priyanka	P.Priyanka	P.Priyanka	P.Priyanka
39	Ch. H. V. Sivasri	ASST PROF	NRIT	Ch.Sivasri	Ch.Sivasri	Ch.Sivasri	Ch.Sivasri	Ch.Sivasri
40	P. Parmeswari	ASST Prof	GIITS	P	P	P	P	P
41	K. Nareek Kumar	Asst prof	TCAS	K	K	K	K	K
42	T. Jyothi	Asst prof	GIITS	Jyothi	Jyothi	Jyothi	Jyothi	Jyothi
43	V. Satya Narayana Murthy	Asst prof	GIITS	V	V	V	V	V
44	N. Japhia Sudarshan	Asst Prof.	CEC	Japhia	Japhia	Japhia	Japhia	Japhia
45	Y. Durga Prasad	Asst. Prof.	CEC	Y	Y	Y	Y	Y
46	T. Tadmini	Asst. Prof.	Trinity	Tadmini	Tadmini	Tadmini	Tadmini	Tadmini
47	M. Jansani	Asst. Prof.	Trinity	Jansani	Jansani	Jansani	Jansani	Jansani
48	V. Srinivas	Asst. Prof.	Trinity	V	V	V	V	V
49	CH. Grace Sudheer	Asst. Prof.	CEC	CH	CH	CH	CH	CH
50	K. K. Sharma	Asst. Prof.	GIITS	Sharma	Sharma	Sharma	Sharma	Sharma
51	N. Sivalbala	Asst. Prof.	CEC	N	N	N	N	N
52	V. PAVANI	ASST PROF	CEC	V	V	V	V	V
53	K. Ramesh Kumar	Asst. Prof.	WISE	K	K	K	K	K

Deborah

Programme Coordinator

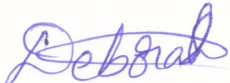


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S.NO	Name of the Faculty	Designation	College Name	Day1	Day 2	Day 3	Day 4	Day 5
54.	Swati Raj	Asst Prof	GIIITS	Swati	Swati	Swati	Swati	Swati


Programme Coordinator



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Gonnavanipalem, Aganampudi, Visakhapatnam – 530 053

20th June 2022

PROGRAMME REPORT

Name of the Programme : A One Week FDP on Writing a Review Paper with Good Methodology.

Date : 13/06/2022 to 17/06/2022.

RESOURCE PERSON 1	RESOURCE PERSON 2	RESOURCE PERSON 3
Dr.B.Prasad rao Assoc Professor, MBA. Sri Sivani College of Engineering prasadraobompada@gmail.com 9912940557	Dr.B. Omnamasivaya Assoc Professor, MBA. GIITS COLLEGE boddedasiva@gmail.com 9951388719	Ms.Deborah patteli Asst Professor,MBA. GIITS COLLEGE deborahgrace@gmail.com 8919271902

Objective of FDP

- Research is a very important aspect of the higher education field.
- The main objective of this program is to provide information about the steps to be considered while writing a review paper.
- This program provides knowledge about different methods that a researcher uses to write a review paper.
- Techniques used to identify the relevant paper and formatting styles of writing a paper and issues that arose from using existing material.

Outcomes of the Program

- This program is beneficial to all teaching staff. Teacher understood the concept of research, research and its techniques, and the way of conducting writing literature review.
- Teacher got knowledge regarding the language and style of writing a research paper and the issue of reusing copyrighted material.



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Methodology of writing a review paper introduction by Dr.B.Prasad



Number of participants : 54

Deborah

Programme coordinator

B. Prasad
HOD



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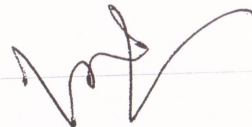
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CERTIFICATE OF PARTICIPATION

This is to certify that Mr./Ms. *A. Venkata Prasad*
from *GIITS, VSP*

has Participated in a One-Week Faculty Development Program on “WRITING A
REVIEW PAPER WITH GOOD METHODOLOGY” conducted from 13th – 17th
June 2022 organized by the Department of MBA.


CONVENOR


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VISAKHAPATNAM-530 053



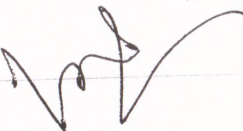
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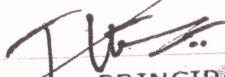
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CERTIFICATE OF PARTICIPATION

This is to certify that Mr./Ms. *M. Vasantha*
from *GIITS, VSP*
has Participated in a One-Week Faculty Development Program on “WRITING A
REVIEW PAPER WITH GOOD METHODOLOGY” conducted from 13th – 17th
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CERTIFICATE OF PARTICIPATION

This is to certify that Mr./Ms. *D. Ram Nalini Devi*.....
from *GIITS, VSP*.....
has Participated in a One-Week Faculty Development Program on “WRITING A
REVIEW PAPER WITH GOOD METHODOLOGY” conducted from 13th – 17th
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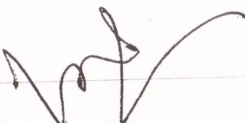
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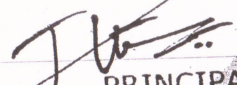
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CERTIFICATE OF PARTICIPATION

This is to certify that Mr./Ms. *Y. Devi*.....
from..... *GIITS, VSP*.....
has Participated in a One-Week Faculty Development Program on “WRITING A
REVIEW PAPER WITH GOOD METHODOLOGY” conducted from 13th – 17th
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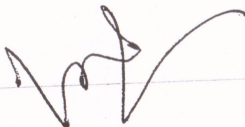
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CERTIFICATE OF PARTICIPATION

This is to certify that Mr./Ms. *P. Demudu Babu*
from *GIITS, VSP*
has Participated in a One-Week Faculty Development Program on “WRITING A
REVIEW PAPER WITH GOOD METHODOLOGY” conducted from 13th – 17th
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28th Feb 2022

CIRCULAR

"A One-Week FDP on Image Processing Using Python," which will be held from 7th to 12th, March 2022, by the Department of Electronics and Communication Engineering. Therefore, it is strongly advised that the entire faculty participate in this program according to the schedule provided and make it a grand success. All faculties in the relevant department may participate in the program, although registration is required.

Venue: Simulation Lab

PRINCIPAL

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PROGRAM COMMITTEE

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Secretary, GIITS

Patron

Dr. T. Venkateswara Rao
Principal, GIITS

Convenor

Smt.Ch. Bharathi
HOD-EEE, GIITS

Coordinator

Ms.B. Vijaya Lakshmi
Asst.prof, ECE, GIITS

Advisory Committee

Dr.B. Ommnamashivaya
HOD- MBA, GIITS.
Smt.I. Bindhu Paravathi
HOD-BS&H, GIITS.

Address for Communication

Ms.B. Vijaya Lakshmi
Asst.Prof, ECE, GIITS.
Email: lakshmi.b1693@gmail.com
Contact Number: 7680013435

REGISTRATION FORM

Name:

Designation:

Department:

Institution:

Address for communication

.....
.....
.....

Mobile:

Email:

Signature

Registration fee:

- ◆ Registration fee for outside faculty is Rs.500.
- ◆ Registration free for in-house faculty.

Important Dates:

- ◆ Program Dates: 7th March- 12th March 2022.

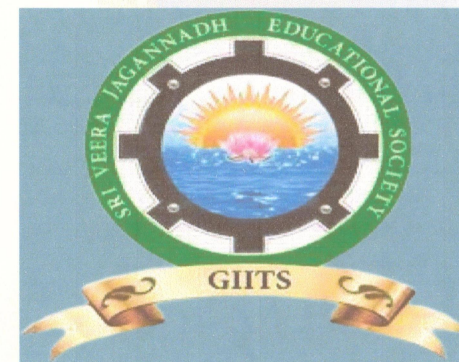


Last date to Registration:
05th March 2022

A One -Week Faculty Development Program on

“IMAGE PROCESSING USING PYTHON”

7th - 12th March 2022



Organized by
**Department of Electronics and
Communication Engineering**

**GONNA INSTITUTE OF INFORMATION
TECHNOLOGY AND SCIENCES**

(Approved by AICTE & Affiliated to JNTUK, KAKINADA)
85 Division, Gonnawanipalem, Anakapalle-530053,
A.P-INDIA

ABOUT COLLEGE

The Gonna Institute of Information Technology and Sciences (GIITS), a pioneering educational organization, was established in 2009 under the direction of Sri. G. B. Naidu(late), with the aim of giving students access to high-quality education and the requisite infrastructure. It is located in Visakhapatnam, which is one of the cities in Andhra Pradesh with the fastest population increase. The college, with its multicultural and active community of over 1000 students, provides a variety of courses in the Engineering stream, including graduate-level courses in CIVIL, EEE, MECH, ECE, and CSE as well as MBA and M. Tech at the postgraduate level. Since its inception, the organization has worked tirelessly to support the development of great managers, technocrats, and professionals from all over the world in order to give the Indian industry access to cutting-edge information and awareness. The Institute is endowed with informed teachers who are highly qualified, as well as cutting-edge facilities. GIITS offers a range of exciting environments for intellectual development, free-thinking, and personal growth in order to challenge its students and give them the information, understanding, attitudes, and practical experiences they need to assume social duties.

ABOUT THE DEPARTMENT:

The Department of Electronics and Communication Engineering at GIITS has been active in teaching and research since its inception in 2009. Currently, about 20 committed faculty members are working in the department. The department offers a wide range of lab courses to cover various aspects of ECE, including Analog and Digital Electronics, Communication Systems, Microprocessors, and Microcontrollers, Digital Signal Processing, VLSI Design, C language, java programming, python programming, and Embedded Systems. These lab courses are designed to provide students with hands-on experience in circuit design, simulation, analysis, and implementation.

Moreover, the ECE department regularly organizes workshops, seminars, and training programs to keep students updated with the latest trends and advancements in the field.

OBJECTIVES OF THE FDP

- The FDP aims to provide participants with a solid understanding of the basic concepts and techniques involved in image processing using python. This includes topics such as image representation, image enhancement, image filtering, and image analysis etc.
- Participants will learn how to leverage the Python programming language for image processing tasks. The FDP will cover essential Python libraries such as OpenCV and NumPy, are widely used for image manipulation and analysis.
- The FDP will introduce participants to a range of image processing techniques, including image denoising, edge detection, segmentation, and feature extraction.
- The FDP will emphasize practical implementation by providing participants with hands-on exercises and project work. Participants will have the opportunity to apply the concepts learned during the program to solve real-world image processing problems.

TOPICS TO BE COVERED:

The topics will be covered from these following major areas:

- Introduction to Digital Image Processing
- Basics Of Python for Image Processing
- Image Enhancement
- Filter Techniques
- Image Compression in Digital Image Processing
- Image Processing Segmentation Python
- Color Fundamentals in Digital Image Processing
- Full Color Image Processing Fundamentals
- Pseudo Color Image Processing
- Gain proficiency in python programming
- Hands On Experience.

RESOURCE PERSONS

Dr. P.S.N. Murthy
Professor, VIIT, Duvvada

Smt K. Kanthi Kinnera,
HOD-ECE, GIITS

Ms.B. Vijaya Lakshmi
Asst.prof, ECE, GIITS

ORGANIZING COMMITTEE

Ms. Pulapalli Suchetha
Asst.prof, ECE, GIITS

Ms. Yerra Sadhana Sree
Asst.Prof, ECE, GIITS

Ms. Alekhya Chappa
Asst.prof, ECE, GIITS





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PROGRAM SCHEDULE

Title of FDP: “IMAGE PROCESSING USING PYTHON”.

DAY/ TIME	10:00 to 11:30 (FN) (TOPIC)	11:30 to 11:45	11:45 to 1:00 (TOPIC)	1:00 to 2:00	2:00 to 4:00 (AN)
DAY 1 07/03/2022	Dr. P.S.N. Murty Introduction to Digital Image Processing	T E A B R E A K	Dr. P.S.N. Murty Basics Of Python for Image Processing	L U N C H B R E A K	Smt. Kanthi Kinnera Hands On Experience
DAY 2 08/03/2022	Dr. P.S.N. Murty Image Enhancement		Dr. P.S.N. Murty Filter Techniques		Smt. Kanthi Kinnera Hands On Experience
DAY 3 09/03/2022	Dr. P.S.N. Murty Image Compression in Digital Image Processing		Dr. P.S.N. Murty Image Processing Segmentation Python		Smt. Kanthi Kinnera Hands On Experience
DAY 4 10/03/2022	Dr. P.S.N. Murty Color Fundamentals in Digital Image Processing		Dr. P.S.N. Murty Full Color Image Processing Fundamentals		Ms.B. Vijaya Lakshmi Hands On Experience
DAY 5 11/03/2022	Dr. P.S.N. Murty Pseudo Color Image Processing		Ms.B. Vijaya Lakshmi Hands On Experience		Ms.B. Vijaya Lakshmi Hands On Experience
DAY 6 12/03/2022	Dr. P.S.N. Murty Gain proficiency in Python programming		Ms.B. Vijaya Lakshmi Hands On Experience		Valedictory


Programme Coordinator



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Gonnavanipalem, Aganampudi, Visakhapatnam – 530 053

14th March 2022

PROGRAM REPORT

Name of the Programme: A One-Week Faculty Development Programme on “Image Processing Using Python”.

Date : 07/03/2022 to 12/03/2022.

<u>Resource Person-1</u>	<u>Resource Person-2</u>	<u>Resource Person-3</u>
Dr.P.S.N.Murthy,Professor, ECE, VIIT, Duvvada. Emailid:pan.murty71@gmail.com Contact Number:9440512329	Smt.K.Kanathi Kinnera HOD-ECE,GIITS Visakhapatnam. Emailid:giitsee@gmail.com Contact Number:949039163	Ms.B.Vijaya Lakshmi Asst.prof,ECE, GIITS Visakhapatnam. Emailid:lakshmi.b1693@gmail.com Contact Number: 7680013435

Objective of FDP:

- The FDP will introduce participants to a range of image processing techniques, including image edge detection, segmentation, and feature extraction.
- Participants will gain hands-on experience implementing these techniques using Python. Participants will learn how image processing is used in fields such as medical imaging, surveillance, robotics, and computer vision.
- The FDP will emphasize practical implementation by providing participants with hands-on exercises and project work. Participants will have the opportunity to apply the concepts learned during the program to solve real-world image processing problems.
- The FDP aims to equip participants with the necessary knowledge, skills, and resources to become proficient in image processing using Python.



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Outcomes of the Program:

- The program on Image processing using Python offers a wide range of outcomes and possibilities. Some common outcomes and applications of image processing in Python include Image enhancement. Python provides various libraries and techniques for improving the quality and visual appearance of images.
- The field of image processing is vast and continually evolving, and Python provides a versatile and popular platform for implementing and exploring these techniques.
- Participants may be encouraged to work on individual or group projects during the FDP. These projects could involve applying image processing techniques to specific applications based on their understanding and skills in image processing.

Resource Person-1

The FDP topics Presented by Dr.P.S.N.Murthy, Professor, ECE, Department.



Introduction To Image Processing Using Python



Basics Of Image Processing Using Python and Image Enhancement



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Hands-on Experiences Were Done By

Resource Person-2: Smt.K.Kanthy Kinnera, Associate. Professor, ECE, Department.



Hands On Experience To Image Compression in Digital Processing. Segmentation And Filter Techniques Using Python

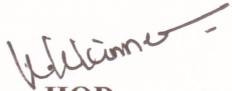
Resource Person-3: Ms. B. Vijaya Lakshmi, Assistant. Professor, ECE Department.



Hands On Experience To Color, Pseudo And Full Color Fundamentals In Digital Image Processing

Number of the Participants: 64


Programme Coordinãtor


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List of Participants

Name of the Programme: A One-Week Faculty Development Program on Image Processing
Using Python.

Date : 07/03/2022 to 12/03/2022.

A.Y: 2021-22

S.NO	Name of the Faculty	Designation	College Name	Day1	Day 2	Day 3	Day 4	Day 5
1.	A. Mounika	Asst prof	Trinity	M	M	M	M	M
2.	M. Suresh	Asst prof	Trinity	SL	SL	SL	SL	SL
3	s.Damodhara o	Asst prof	Giits	D	D	D	D	D
4	K. praveen	Asst prof	Giits	D	D	D	D	D
5.	G. Sandhya Sree	Asst prof	Giits	San	San	San	San	San
6.	K. Srinivas	Asst prof	Trinity	ks	ks	ks	ks	ks
7	V. Nikhil	Asst prof	SITS	VN	VN	VN	VN	VN
8.	D. Rani	Asst prof	Wise	R	R	R	R	R
9.	V. Ravi	ASST prof	VKR	V	V	V	V	V
10.	N. Nishala	Asst prof	Giits	N	N	N	N	N
11.	P. Kusuma	Asst prof	Giits	P	P	P	P	P
12	B. Gowthami	Asst prof	Giits	B	B	B	B	B
13	V. Sidhar	Asst prof	Trinity	V	V	V	V	V
14.	K. Ramesh	Asst prof	VKR	R	R	R	R	R
15	M. Siva Naga muneeda	Asst Prof	VKR	S	S	S	S	S
16.	B. Gowthami	Asst prof	SITS	B	B	B	B	B
17.	K. Hemant Reddy	Asst Prof	Wise	H	H	H	H	H



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S.NO	Name of the Faculty	Designation	College Name	Day1	Day 2	Day 3	Day 4	Day 5
18.	M.Sri Hemalatha	Asst prof	Giits	SH	SH	SH	SH	SH
19	k. Bharani	Asst prof	Giits	B	B	B	B	B
20	k. Kanthi Kiran	Asst prof	Giits	*	*	*	*	*
21.	V.J. Deva Raj	Asst prof	VKR	D	D	D	D	D
22.	k. Nagalaxemi Devi	ASST PROF	SITS	A	A	A	A	A
23.	B.S.K.S siva kumar	Asst prof	wise	SP	SP	SP	SP	SP
24.	B. Vijaya Lakshmi	Asst Prof	Giits	U	U	U	U	U
25	P. Lavanya	Asst prof	Giits	A	A	A	A	A
26	k. Poojitha	Asst Prof	Giits	F	F	F	F	F
27.	P. Sridevi	Asst Prof	Giits	*	*	*	*	*
28.	Ch. Sagar	Asst prof	Trinity	sh	sh	sh	sh	sh
29.	G. Ramesh babu	Asst prof	wise	R	R	R	R	R
30.	P. Suchetha	ASST PROF	Giits	S	S	S	S	S
31.	y. Sadhana sree	ASST PROF	Giits	S	S	S	S	S
32.	m. Shaumila	Asst prof	Giits	sh	sh	sh	sh	sh
33.	D. Nischala	Asst Prof	VKR	A	A	A	A	A
34.	k. Vijana	Asst prof	VKR	Vijay	Vijay	Vijay	Vijay	Vijay
35.	S. Sansurathi	Asst prof	Giits	Sansu	Sansu	Sansu	Sansu	Sansu
36	Sonal Binayath Bide	ASST PROF	Giits	Sonal	Sonal	Sonal	Sonal	Sonal
37	k. Sahithi	ASST-Prof	Giits	S	S	S	S	S
38.	G. Rekha	Asst Prof	Giits	A	A	A	A	A
39.	K. Ramani	Asst prof	VKR	Ramani	Ramani	Ramani	Ramani	Ramani



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S.NO	Name of the Faculty	Designation	College Name	Day1	Day 2	Day 3	Day 4	Day 5
40.	T. Nagabhushna	Asst prof	GIITS	T.Nag	T.Nag	T.Nag	T.Nag	T.Nag
41	P. charan	Asst prof	GIITS	P.Ch	P.Ch	P.Ch	P.Ch	P.Ch
42	A.Rajasekhar Reddy	Asst prof	GIITS	ARR	ARR	ARR	ARR	ARR
43.	Y. Venkateswara Rao	Asst prof	GIITS	Vent Rao	Vent Rao	Vent Rao	Vent Rao	Vent Rao
44.	Y. Jagadeesh	Asst Prof	GIITS	Jagdeesh	Jagdeesh	Jagdeesh	Jagdeesh	Jagdeesh
45.	P. Pradeep	Asst Prof	GIITS	Pradeep	Pradeep	Pradeep	Pradeep	Pradeep
46.	N. Sivakala	Asst Prof	GIITS	Sivakala	Sivakala	Sivakala	Sivakala	Sivakala
47.	N. Radha Krishna	asst prof	GIITS	Radhak	Radhak	Radhak	Radhak	Radhak
48.	M. Murali Krishna	Asst prof	GIITS	Murali	Murali	Murali	Murali	Murali
49.	K. Vijaya Krishna	Asst prof	GIITS	Vijaya	Vijaya	Vijaya	Vijaya	Vijaya
50.	S. Jabeen	Asst Prof	GIITS	Jabeen	Jabeen	Jabeen	Jabeen	Jabeen
51.	Shaikh Apsara	Asst Prof	GIITS	Shaikh	Shaikh	Shaikh	Shaikh	Shaikh
52.	H. Hari Prasada Rao	Asst Prof	GIITS	Hari	Hari	Hari	Hari	Hari
53.	V. Jeeran Kumar	Asst Prof	GIITS	Jeeran	Jeeran	Jeeran	Jeeran	Jeeran
54.	M. Sai Sudha	Asst Prof	GIITS	Saisud	Saisud	Saisud	Saisud	Saisud
55.	P. Kamala Kumari	Asst Prof	GIITS	Kamal	Kamal	Kamal	Kamal	Kamal
56.	K. Divya Lakshmi	Asst Prof	GIITS	Divya	Divya	Divya	Divya	Divya
57.	Dr. V. Suryanarayana	Asst Prof	GIITS	V.Surya	V.Surya	V.Surya	V.Surya	V.Surya
58.	N. Naga Srinivas	Asst Prof	GIITS	Naga	Naga	Naga	Naga	Naga
59.	M. Usha	Asst. Prof	SITE	M.usha	M.usha	M.usha	M.usha	M.usha
60.	Dr. P. Ramakoteswara Rao	Asst Prof	SITE	P.Ram	P.Ram	P.Ram	P.Ram	P.Ram
61.	V. Soilalatha Devi	Asst prof	SITE	V.Soilatha	V.Soilatha	V.Soilatha	V.Soilatha	V.Soilatha



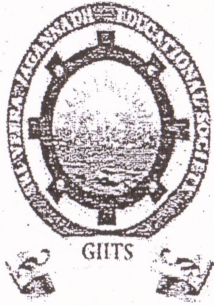
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S.NO	Name of the Faculty	Designation	College Name	Day1	Day 2	Day 3	Day 4	Day 5
62.	P. P. R. Mohan	Asst. Prof	J CAS	Mohan	Mohan	Mohan	Mohan	Mohan
63.	P. Siva Durga Rao	Asst. prof	SITE	P. Siva Durga Rao	P. Siva Durga Rao	P. Siva Durga Rao	P. Siva Durga Rao	P. Siva Durga Rao
64.	P. Ravi Krishna	Asst. prof	SITE	P. Ravi Krishna	P. Ravi Krishna	P. Ravi Krishna	P. Ravi Krishna	P. Ravi Krishna

B. N. Laksh
Programme Coordinator



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CERTIFICATE OF PARTICIPATION

This is to certify that Mr./Ms. ✓ *S. Damodha Rao*

from *GIITS, VSP* has

Participated in a one-week Faculty Development Program on “*IMAGE PROCESSING USING PYTHON*” conducted from 7th -12th March 2022 organized by the Department of Electronics and Communication Engineering.

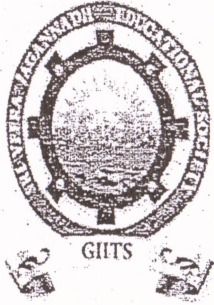
CONVENOR

HOD

PRINCIPAL

Principal

Gonna Institute of Information Technology & Science
56th Division, GVMC, Gonnavanipalem, Aganampudi
VISA KHAPATNAM - 530 053



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CERTIFICATE OF PARTICIPATION

This is to certify that Mr./Ms. [✓] *K. Peaveen*

from *GIITS, VSP* has

Participated in a one-week Faculty Development Program on “*IMAGE PROCESSING USING PYTHON*” conducted from 7th -12th March 2022 organized by the Department of Electronics and Communication Engineering.

CONVENOR

HOD

PRINCIPAL

Principal

Gonna Institute of Information Technology & Sci.
56th Division, GVMC, Gonnavanipalem, Aganam
VISA KHAPATNAM - 530 053



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CERTIFICATE OF PARTICIPATION

This is to certify that Mr./Ms. G. Sandhya Sree

from GIITS, VSP has

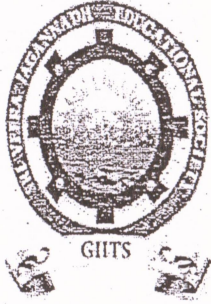
Participated in a one-week Faculty Development Program on "IMAGE PROCESSING USING PYTHON" conducted from 7th -12th March 2022 organized by the Department of Electronics and Communication Engineering.

CONVENOR

HOD

PRINCIPAL

Principal
Gonna Institute of Information Technology & Sci.
56th Division, GVMC, Gonnavanipalem, Aganam
VISA KHAPATNAM - 530 053



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CERTIFICATE OF PARTICIPATION

This is to certify that Mr./Ms. *N. Nirmala*.....

from *GIITS, VSP*..... has

Participated in a one-week Faculty Development Program on “*IMAGE PROCESSING USING PYTHON*” conducted from 7th -12th March 2022 organized by the Department of Electronics and Communication Engineering.

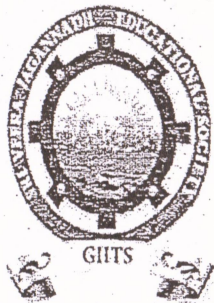
CONVENOR

HOD

PRINCIPAL

Principal

Gonna Institute of Information Technology & Sciences
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CERTIFICATE OF PARTICIPATION

This is to certify that Mr./Ms. *P. Kusuma*

from *GIITS, VSP* has

Participated in a one-week Faculty Development Program on “*IMAGE PROCESSING USING PYTHON*” conducted from 7th -12th March 2022 organized by the Department of Electronics and Communication Engineering.

CONVENOR

HOD

PRINCIPAL

Principal
Gonna Institute of Information Technology & Sciences
56th Division, GVMC, Gonnavanipalem, Aganampudi
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18th October 2021

CIRCULAR

This is to inform that the Department of BS&H is going to organize "A **One-Week FDP on Effective Communication and Interpersonal Skills**" which will be held from 25th to 30th October 2021. Therefore, it is strongly recommended that every member of the teaching staff take part in this program in accordance with the schedule given and make it a grand success.

Venue: Seminar Hall

PRINCIPAL

Copy to:
All Staff Members – For Circulation
All Notice Boards

IQAC	Signature Of All HODs							TPO	AO	Library
	CE	EEE	ME	ECE	CSE	MBA	BS&H			

PROGRAM COMMITTEE

Chief Patron

Mr. G. Hemchand Naidu
Secretary, GIITS

Patron

Dr.T. Venkateswara Rao
Principal, GIITS

Convenor

Smt. I.Bindhu Parvathi
HOD, BS&H, GIITS

Coordinator

Smt.B. Jyothi
Asst.Prof, BS&H GIITS

-: Advisory Committee: -

Mr.A.V.Prasad
HOD, Civil, GIITS

Dr.B.Om Namashivaya
HOD, MBA, GIITS

Address for Communication

Dr.D. Raghuram
Asso.Prof, BS&H, GIITS

Email: draghuram84@gmail.com
Contact Number: 7075306636

Smt.B. Jyothi

Asst.Prof, BS&H, GIITS
Email: jyo&hit419@gmail.com
Contact Number: 9010231043

REGISTRATION FORM

Name:

Designation & Department:

Institution:

Address for communication

.....

.....

.....

Mobile:

Email:

Signature

Registration fee:

- Registration fee for outside faculty is Rs.500.
- Registration is free for in-house faculty.

Important Dates:

- Last date to Registration: 23rdOctober 2021.
- Program Dates: 25th - 30th October 2021.

ORGANIZING COMMITTEE

Dr.D. Raghuram
Asso.Prof, BS&H, GIITS

Smt.B. Jyothi
Asst.Prof, BS&H, GIITS

Smt.S. Srivalli
Asst.Prof, BS&H, GIITS

Ms.Y. Devi
Asst.Prof, BS&H, GIITS.

A One-Week Faculty Development Program on

EFFECTIVE COMMUNICATION AND INTERPERSONAL SKILLS

25th - 30th October, 2021



Organized by
Department of
Basic Science and Humanities

**GONNA INSTITUTE OF INFORMATION
TECHNOLOGY AND SCIENCES**

Approved by AICTE & Affiliated to JNTUK-Kakinada,
Gonnavanipalem, Aganampudi,
Visakhapatnam-530053,
A.P-INDIA.

ABOUT COLLEGE

The Gonna Institute of Information Technology and Sciences (GIITS), a pioneering educational organization, was established in 2009 under the direction of Sri. G. B. Naidu (Late), with the aim of giving students access to high-quality education and the requisite infrastructure. It is located in Visakhapatnam, which is one of the cities in Andhra Pradesh with the fastest population increase. The college, with its multicultural and active community of over 1000 students, provides a variety of courses in the Engineering stream, including graduate-level courses in CIVIL, EEE, MECH, ECE, and CSE as well as MBA and M. Tech at the postgraduate level. Since its inception, the organization has worked tirelessly to support the development of great managers, technocrats, and professionals from all over the world in order to give the Indian industry access to cutting-edge information and awareness. The Institute is endowed with informed teachers who are highly qualified, as well as cutting-edge facilities. GIITS offers a range of exciting environments for intellectual development, free-thinking, and personal growth in order to challenge its students and give them the information, understanding, attitudes, and practical experiences they need to assume social duties.

ABOUT BS&H DEPARTMENT:

The Department of Basic Science and Humanities of the Gonna Institute of Information Technology and Sciences was established in 2009 and has had an impressive fourteen-year history. The department has always advanced because of the knowledgeable and dedicated faculty members who are passionate about providing top-notch engineering education.

OVERVIEW OF THE FDP

Effective communication and interpersonal skills are essential for building trust, promoting understanding, and getting the results you want in both personal and professional settings. These skills span a wide range of verbal, nonverbal, and listening skills that enable individuals to communicate ideas, express feelings, and collaborate effectively with others.

OBJECTIVES OF THE FDP

The main objectives of the programme are to assist faculty in developing their communication skills, through which a person or organisation chooses to connect with or communicate with staff members, co-workers, or other businesses. Performing dynamism throughout the organisation. Ensuring effective staff orientation, raising staff consciousness, and successfully leading the team.

TOPICS TO BE COVERED

- The topics to be covered in FDP are clear and effective information, conflict resolution, building and maintaining relationships, enhancing team work and collaboration, increasing productivity and efficiency
- By practising oral communication, being more aware of nonverbal clues, and learning how to listen, you can improve your communication abilities.

RESOURCE PERSONS

Dr.A. Suribabu
Ph.D.
Professor of English,
Mrs.A.V.N. College
Visakhapatnam.

I.Bindhu Parvathi
HOD, BS&H, GIITS

Smt.B. Jyothi
Asst.Prof, BS&H, GIITS





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Gonnavanipalem, Aganampudi, Visakhapatnam – 530 053

PROGRAM SCHEDULE

Name of the Programme: A One-Week Faculty Development Program on Effective
Communication and Interpersonal skills

DAY/ TIME	10:00 to 11:30 (FN) (TOPIC)	11:30 to 11:45	11:45 to 1:00 (TOPIC)	1:00 to 2:00	2:00 to 4:00 (AN) (TOPIC)
DAY 1 25/10/2021	Inaugural session	T E A B R E A K	Introduction to Effective Communication skills	L U N C H	Effective Communication skills Topic by Dr.A. Suribabu
DAY 2 26/10/2021	Effective Communication skills Topic by Dr.A. Suribabu		Review on Effective Communication skills by Dr.A. Suribabu		Hands on practice I.Bindhu Parvathi
DAY 3 27/10/2021	Interpersonal Skills by Dr.A. Suribabu		Review on Interpersonal skills by Dr.A. Suribabu		Hands on practice B. Jyothi
DAY 4 28/10/2021	Effective Communication skills Topic by I.Bindhu Parvathi		Review on Effective Communication skills by I.Bindhu Parvathi		Hands on practice B. Jyothi
DAY 5 29/10/2021	Interpersonal Skills by I.Bindhu Parvathi		Review on Interpersonal skills by B. Jyothi		Hands on practice I.Bindhu Parvathi
DAY 6 30/10/2021	Effective Communication skills Topic by B. Jyothi		Review on Interpersonal skills by I.Bindhu Parvathi		Valedictory Session

B. Jyothi
Programme Coordinator

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Gonnavanipalem, Aganampudi, Visakhapatnam – 530 053

List of Participants

Name of the Programme: A One-Week Faculty Development Program on Effective Communication and Interpersonal Skills.

Date : 25th to 30th October 2021

A.Y: 2021-22

S.NO	Name of the Faculty	Designation	College Name	Day 1	Day 2	Day 3	Day 4	Day 5	Day 6
1.	S. Sekhar	Asst Prof	GIITS	S	S	S	S	S	S
2.	N. Himabindu	Asst prof	GIITS	H	H	H	H	H	H
3.	D. Karimulla	Asst prof	SITS	K	K	K	K	K	K
4.	K. Satish	Asst prof	GIITS	S	S	S	S	S	S
5.	B. Venkata Subhaiah	Asst prof	SITS	V	V	V	V	V	V
6.	K. Venkata Subhaiah	Asst prof	SITS	V	V	V	V	V	V
7.	K. Venkata Sivaprasad	Asst prof	SITS	V	V	V	V	V	V
8.	Ch. Bharathi	Asst prof	GIITS	B	B	B	B	B	B
9.	K. Venkata Ganesh	Asst prof	GIITS	G	G	G	G	G	G
10.	G. Siva Sai Ram	Asst prof	GIITS	S	S	S	S	S	S
11.	P. Ramanamma	Asst prof	GIITS	R	R	R	R	R	R
12.	K. Vijaya Lakshmi	Asst prof	WISE	V	V	V	V	V	V
13.	P. Sireesha	Asst prof	WISE	S	S	S	S	S	S
14.	K. Harish Singh	Asst prof	GIITS	H	H	H	H	H	H
15.	Y. Suresh	Asst prof	GIITS	S	S	S	S	S	S
16.	N. Divya	Asst prof	GIITS	D	D	D	D	D	D



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S.NO	Name of the Faculty	Designation	College Name	Day 1	Day 2	Day 3	Day 4	Day 5	Day 6
17.	S. Bhavani	Asst prof	GIITS	B	B	B	B	B	B
18.	Jyothsna anne	Asst prof	GIITS	J	J	J	J	J	J
19.	M. Nagaraju	Asst prof	GIITS	N	N	N	N	N	N
20	K. Sameer	Asst Prof	GIITS	S	S	S	S	S	S
21	R.V.L Venkath siru	Asst prof	GIITS	V	V	V	V	V	V
22	M. SRITHARI	Asst prof	GIITS	S	S	S	S	S	S
23.	Mrs. Parvathi . I	Asst prof	GIITS	P	P	P	P	P	P
24.	D. Ragu Ram	Asst prof	GIITS	R	R	R	R	R	R
25.	Sudali Raj	Asst prof	GIITS	S	S	S	S	S	S
26.	L. Santosh	Asst prof	GIITS	S	S	S	S	S	S
27.	V. Naveen	Asst prof	GIITS	N	N	N	N	N	N
28.	P.V.S Lakshmi prasad	Asst prof	CEC	P	P	P	P	P	P
29	M. Aswini	Asst prof	CEC	A	A	A	A	A	A
30.	Maddin. Sattar Khan	Asst prof	NCET	Khan	Khan	Khan	Khan	Khan	Khan
31.	V. kameswara Rao	Asst prof	NCET	K	K	K	K	K	K
32	M.R. lakshman Rao	Asst prof	CEC	L	L	L	L	L	L
33.	E. Sait Raju	Asst prof	CEC	S	S	S	S	S	S
34.	G. Trinadharao	Asst prof	CEC	T	T	T	T	T	T
35.	A. Raja sekhar reddy	Asst prof	CEC	R	R	R	R	R	R
36.	Dr. G. Anshok Reddy	Assoc. prof	K.S.R.M.C.E	A	A	A	A	A	A
37.	Dr. G. Radha	Assoc. prof	T.S.R.M.C.E	R	R	R	R	R	R

B. Jyothi
Programme Coordinator



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S.NO	Name of the Faculty	Designation	College Name	Day	Day	Day	Day	Day	Day
				1	2	3	4	5	6
38.	Dr. C.D. Raja Gandapaty	Assoc Prof	KSR MCE	J	J	J	J	J	J
39.	N. Bhaskara Reddy	Asst prof	KSR ^{MCE}	BD	BD	BD	BD	BD	BD
40.	Y. Sathesh Kumar Reddy	Asst prof	KSR MCE	Sath	Sath	Sath	Sath	Sath	Sath
41.	M. Govinda Rao	Asst Prof	SSCE	G	G	G	G	G	G
42.	K. Kotibabu	Asst prof	SSCE	K	K	K	K	K	K
43.	B. Padmarathi	Asst Prof	SSCE	B	B	B	B	B	B
44.	K. Madhu Kumar	Asst prof.	SSCE	Madhu	Madhu	Madhu	Madhu	Madhu	Madhu
45.	Dr. K. Sarada Rao	Assoc Prof	NRIT	Ru	Ru	Ru	Ru	Ru	Ru
46.	R. Raghunadh	Asst - Prof	NRIT	R	R	R	R	R	R



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2nd November 2021

PROGRAMME REPORT

Name of the Programme: A One-Week Faculty Development Program on Effective Communication and Interpersonal Skills.

Date : 25th to 30th October 2021.

Details of the Resource Persons:

Resource person - 1	Resource person - 2	Resource person - 3
<p>Dr. A. Suribabu Ph.D., Professor of English, Mrs.A.V.N. College, Visakhapatnam A.P Email: Ambati.suribabu@gmail.com Mobile No: 9701128082</p>	<p>Smt. I. Bindhu Parvathi Asso.Professor, HOD, BS&H, GIITS.</p>	<p>Smt.B. Jyothi Asst.Professor, BS&H, GIITS.</p>

Objectives of FDP:

The Gonna Institute of Information Technology and Sciences had successfully organized a one-week Faculty Development Programme on Effective communication and interpersonal skills.

The objectives of Effective communication and interpersonal skills are

- Clear and Efficient Exchange of Information
- Building and Maintaining Relationships
- Conflict Resolution
- Enhancing Teamwork and Collaboration
- Increasing Productivity and Efficiency



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- Facilitating Personal and Professional Development
- Active Listening and Understanding
- Enhancing Leadership Abilities

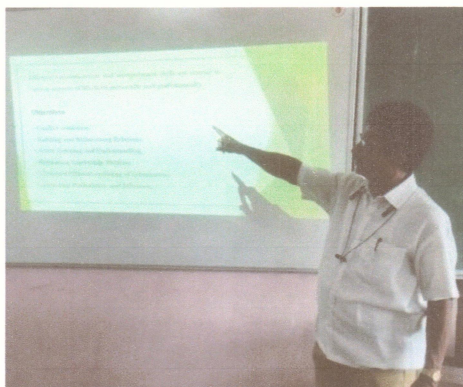
Overall, the objectives of effective communication and interpersonal skills are to create a positive and cooperative environment, promote understanding, and foster meaningful connections with others. These skills are instrumental in both personal relationships and professional success.

Outcomes of the Program:

The training program was very helpful to the faculty members in understanding good communication, which includes developing interpersonal skills. Moreover, faculty understood how to communicate and develop interpersonal skills like

- Improved Relationships
- Enhanced Collaboration
- Increased Productivity and Efficiency
- Better Conflict Resolution
- Improved Leadership Effectiveness
- Higher Empathy and Understanding

Effective communication





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Interpersonal Skills



Number of the Participants: 46

B. Jyothi
Programme Coordinator

HOD



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Gonnavanipalem, Aganampudi, Visakhapatnam - 530 053

CERTIFICATE OF PARTICIPATION

This is to certify that Mr./Ms. *K. Sameer*.....

from *GIITS, VSP*.....

has Participant in a One-Week Faculty Development Program on
"Effective Communication and Interpersonal Skills" held from 25th
to 30th October 2021 organized by the Department of Basic Science &
Humanities.

[Signature]
CONVENOR

[Signature]
HOD

[Signature]
PRINCIPAL
Principal

Gonna Institute of Information Technology & Sciences

Gonna Institute of Information Technology & Sciences

Gonna Institute of Information Technology & Sciences



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CERTIFICATE OF PARTICIPATION

This is to certify that Mr./Ms..... *Mrs. L. Parvathi*.....

from *GITS, VSP*.....

has Participant in a One-Week Faculty Development Program on
"Effective Communication and Interpersonal Skills" held from 25th
to 30th October 2021 organized by the Department of Basic Science &
Humanities.


CONVENOR


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PRINCIPAL
Principal

Gonna Institute of Information Technology & Sciences

GITSC, Gonnavanipalem, Aganampudi

Visakhapatnam - 530 053



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CERTIFICATE OF PARTICIPATION

This is to certify that Mr./Ms. *D. Raghuram*.....

from *GIITS, VSP*.....

has Participant in a One-Week Faculty Development Program on
"Effective Communication and Interpersonal Skills" held from 25th
to 30th October 2021 organized by the Department of Basic Science &
Humanities.

[Signature]
CONVENOR

[Signature]
HOD

[Signature]
PRINCIPAL
Principal

Gonna Institute of Information Technology & Sciences

Gonna - GIITS, Gonnavanipalem, Aganampudi

Visakhapatnam - 530 053



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CERTIFICATE OF PARTICIPATION

This is to certify that Mr./Ms. *L. Santhosh*

from *GITS, VSP*

has Participant in a One-Week Faculty Development Program on
"Effective Communication and Interpersonal Skills" held from 25th
to 30th October 2021 organized by the Department of Basic Science &
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CERTIFICATE OF PARTICIPATION

This is to certify that Mr./Ms. *V. Naveen*.....

from *GIITS, VSP*.....

has Participant in a One-Week Faculty Development Program on
"Effective Communication and Interpersonal Skills" held from 25th
to 30th October 2021 organized by the Department of Basic Science &
Humanities.

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Principal

Gonna Institute of Information Technology & Sciences

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11th September 2021


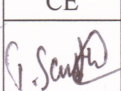

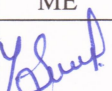


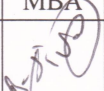




CIRCULAR

A One-day Training Program for Non-teaching Faculty on Office Document Filing will be held on 16th September 2021 by the Master of Business Administration Department. Therefore, it is highly encouraged that each non-teaching faculty should participate in this program in accordance with the schedule provided and make it a grand success.

Venue: Room No- F14.


PRINCIPAL

Copy to:
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PROGRAM SCHEDULE

Name of the Programme: A One-Day training program for non-teaching faculty on Office Document Filing.

DATE/ TIME	10:00 to 11:30 (FN) (TOPIC)	11:30 to 11:45	11:45 to 1:00 (TOPIC)	1:00 to 2:00	2:00 to 4:00 (AN) (TOPIC)
16/9/2021	Inaugural Session	B R E A K	Introduction to Office Document filing Mr.P.Demudubabu	L U N C H	Office Document filing Topic by Mr.P.Demudubabu


Programme Coordinator



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List of Participants

Name of the Programme: A one-day training program for non-teaching faculty on Office Document Filing.

Date :16th September 2021

A.Y:2021-22

S.NO	Name of the Faculty	Designation	Signature
1	Atella MVSR Sreemela Rao	Librarian	[Signature]
2	G-SRIRAMAMURTY	Librarian	[Signature]
3	S.Srinivasa Rao	Accounts officer	[Signature]
4	P. vijay Lanthush	Office Superintendent	[Signature]
5	K. Dattatreyyulu	Senior Assistant	[Signature]
6	V. Ramadevi	Office Assistant	[Signature]
7	G. Raju	Office Assistant	[Signature]
8	M. Hanuma	Lab Tech	[Signature]
9	M. Apparao	Lab Tech	[Signature]
10	S. YUGENDRA	Lab Tech	[Signature]
11	P. Bindu	Lab Tech	[Signature]
12	M. Venkatesh	System Admin	[Signature]
13	P Venkata Apparao	Electrician	[Signature]
14	K. Satish	Lab Tech	[Signature]



18th September 2021

PROGRAM REPORT

Name of the Programme: A One-Day training program for non-teaching faculty on Office Document Filing.

Date : 16th September 2021

Details of the Resource Person:

- **Name** : Mr.P.Demudubabu
- **Designation** : Assistant Professor
- **Department** : MBA
- **Organization** : Gonna Institute of Information Technology and Sciences.

Objectives of FDP:

The objectives of office document filing are to establish an efficient and organized system for storing and retrieving documents.

The primary objectives of office document filing are

- Efficient Document Storage
- Document Organization
- Document Preservation.
- Facilitate Document Retrieval
- Enhance Collaboration and Sharing
- Legal and Regulatory Compliance:
- Space Optimization
- Scalability and Adaptability



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Outcomes of the Program:

The program was very useful for the faculty to understand office document filing. And through this program, every faculty member understood office document filing aspects like

- Improvement in Document Retrieval
- Reduced Errors and Duplication
- Increased Collaboration and Information Sharing
- Enhanced Compliance and Audit Readiness
- Space Optimization
- Improved Data Security and Privacy
- Better Customer Service
- Cost Savings

Overall, the outcomes of office document filing include improved efficiency, productivity, collaboration, compliance, data security, and cost-effectiveness. These outcomes contribute to a well-organized and productive work environment, benefiting both employees and the organization as a whole.



Number of the Participants:14

Programme Coordinator

HOD



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CERTIFICATE OF PARTICIPATION

This is to certify that Mr./Ms..... *A.N.V.S.S. Syama Rao*.....
from..... *GIITS, VSKP*..... has
participated in a One-Day training program for non-teaching faculty on "Office Document
Filing" conducted on September 16th, 2021, organized by the Department of MBA.

K. Are
CONVENOR

D. S. V. S.
HOD

T. U.
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CERTIFICATE OF PARTICIPATION

This is to certify that Mr./Ms..... *B. Srinam musty*.....
from..... *GIITS, Vskp*..... has
participated in a One-Day training program for non-teaching faculty on "Office Document
Filing" conducted on September 16th, 2021, organized by the Department of MBA.

K. Anu
CONVENOR

B. Srinam
HOD

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CERTIFICATE OF PARTICIPATION

This is to certify that Mr./Ms..... *S. Srinivasa Rao*.....
from..... *GIITS, Vskp*..... has
participated in a One-Day training program for non-teaching faculty on "Office Document
Filing" conducted on September 16th, 2021, organized by the Department of MBA.

K. AD
CONVENOR

B. S. W. O
HOD

T. V.
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CERTIFICATE OF PARTICIPATION

This is to certify that Mr./Ms..... *P. Vijay Santosh*.....
from..... *GITS, Vskp*..... has
participated in a One-Day training program for non-teaching faculty on "Office Document
Filing" conducted on September 16th, 2021, organized by the Department of MBA.

K. Srinivas
CONVENOR

B. Srinivas
HOD

T. Uthappa
PRINCIPAL
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CERTIFICATE OF PARTICIPATION

This is to certify that Mr./Ms.....*K. Dattatreya*.....
from.....*GITTS, Vskp*..... has
participated in a One-Day training program for non-teaching faculty on "Office Document
Filing" conducted on September 16th, 2021, organized by the Department of MBA.

K. An
CONVENOR

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